

Tanglewood Hills Condominiums

Board Member Overview

An HOA board member's duties are dictated by the bylaws and focus on caretaking the value, safety, and livability of the property. Responsibilities focus on investigating issues, exercising discretion, and overseeing the execution of tasks that maintain and repair the association's communal areas. The board's deliberations must balance the needs of individual homeowners and the needs of the association as a whole. The board is responsible for taking a fiduciary duty to the community seriously and enforcing the association rules equally and fairly.

Qualifications and Terms:

Must be the owner or co-owner of a unit. The positions are for 2-year terms with the option for reelection at the Annual Meeting. A Board member may opt to step down but remain in the Board until a replacement is elected.

Time Commitment:

- Attend a 2-hour monthly board meeting
- Attend a 2-hour annual meeting in April of each year
- A minimum of 4 hours of service a month (depending on assignments and tasks members can spend more than 15 hours a month on board duties
 - Additional time as needed for special community projects
- Collaborate with Board members to implement new committees and resources to improve the Board's handling of Management and its Vendors

Assignments/Tasks:

The Board members participate in email communication between Board meetings to review and approve urgent repair requests.

Additional tasks and activities are based on active community projects, active committees, and day-to-day community needs.

Contact the Board if you are interested in serving as a Board member or any committees.

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