

**Tanglewood Homeowners Association  
Board of Directors Meeting Minutes  
August 24th, 2017  
Held at Mt. Park Rec Center**

**Call to Order**

Director Collinge called the meeting to order at 7:01 p.m.

**Roll Call**

Board Members Present: Lee Collinge (Chair), Peter Miller, Jennifer Crawford, Suzanne Farrell and Travis Walker (Secretary)

**Approval of Minutes for July**

MOTION: By Director Miller to approve the July minutes as presented

Seconded by: Director Farrell

**VOTE: Motion passed**

**Approval of Financials for July**

MOTION: By Chair Collinge to approve the July financials as presented

Seconded by: Director Farrell

**VOTE: Motion passed**

**Ratifying Vote**

MOTION: By Director Collinge to ratify a vote conducted VIA email: Authorizing payment to Charter Construction, from the reserve account in the amount of \$81,985.88 for work on fire repair damage on building V. *Payment from the master insurance policy is on the way soon, but a payment needs to be made in the interim, in order for work to continue.*

Seconded by: Director Walker

**VOTE: Motion passed**

**Lighting Repair Proposal**

MOTION: By Director Walker to approve a proposal for an electrician to investigate and locate the source of faulty wiring, located at the entrance sign off Touchstone and effecting pathway and carport lighting for an extended area. Amount \$1,350.00

Seconded by: Director Farrell

**VOTE: Motion passed**

**Handrail Repair Proposal**

MOTION: By Director Crawford to approve a proposal from HOA maintenance to replace a failing handrail on Building D. Amount \$450.00

Seconded by: Director Walker

**VOTE: Motion passed**

**Leak Repairs**

MOTION: By Director Crawford to approve a proposal from Gores Construction to repair leaks related the back slider and windows (unit 147), pending homeowner agreement to purchase new windows and doors, to be replaced at the same time. Amount \$7,650.00

Seconded by: Director Miller

**VOTE: Motion passed**

MOTION: By Director Walker to approve a proposal from Gores Construction to repair leaks related the back slider and windows (unit 38), pending homeowner agreement to purchase new windows and doors, to be replaced at the same time. Amount \$10,650 (\$3,000 to homeowner, \$7,650 to HOA)

Seconded by: Director Crawford

**VOTE: Motion passed**

**Removal of Fine**

MOTION: By Director Walker to approve the request of a homeowner (ACT#852511) to strike an imposed fine regarding work performed that did not meet the specifications of the approved ARC application from that unit. The problem was corrected after the fine was imposed.

Seconded by: Director Crawford

**VOTE: Motion passed**

**ARC Application**

MOTION: By Director Crawford to approve an ARC application as presented by unit 4, to install a Phantom Screen door at the front of the unit, selecting from colors preapproved by the BOD. The BOD would also note that if at any point the screen would need to be removed/reinstalled for repairs (or otherwise) of the shared elements of the building, any and all costs associated with that process would be the responsibility of the individual homeowner to cover.

Seconded by: Chair Collinge

**VOTE: Motion passed**

MOTION: By Chair Collinge to adjourn

Meeting adjourned at 8:33pm

Respectfully Submitted,

Director Walker

09/20/17