

**Tanglewood Homeowners Association  
Board of Directors Meeting Minutes  
March 22nd, 2018  
Held at Mt. Park Rec Center**

**Call to Order**

Director Collinge called the meeting to order at 7:05 p.m.

**Roll Call**

Board Members Present: Lee Collinge (Chair), Peter Miller, Suzanne Farrell and Travis Walker (Secretary)

**Board Member Resignation**

VIA E-mail Director Jennifer Crawford (Treasurer) announced the sale of her unit, ending her term serving on the Board of Directors, effective immediately. The BOD, on behalf of Tanglewood Hills community, would like to thank Jennifer for her service.

**Approval of Minutes for February (actual meeting date 3/7/18)**

MOTION: By Director Miller to approve the February minutes as presented

Seconded by: Director Farrell

VOTE: Motion passed

*E-mail Votes*

**3/15/18:**

**Approval of Minutes for January**

MOTION: By Director Miller to approve the January minutes as presented

Seconded by: Director Farrell

VOTE: Motion passed

**4/3/18:**

**Leak Repair**

MOTION: By Director Walker to approve a proposal from JR Johnson to repair an active leak located in the pop out window (unit 103). Amount \$4,968.00 plus \$1,500 contingency.

Seconded by: Director Miller

*Chair Collinge has recused herself from this vote*

VOTE: Motion passed

**Approval of Financials for January**

MOTION: By Chair Collinge to approve the January financials as presented

Seconded by: Director Walker

VOTE: Motion passed

**Lighting Repair Proposal**

MOTION: By Chair Collinge to approve a proposal from Clackamas Electric (Phase 2) to repair and replace faulty wiring, located on the upper "Touchstone" property. Repairs will address multiple locations, entrance lights, carport lighting and pathway lighting.

Amount \$104,500.00, plus additional \$4,500.00 for directional boring, total \$109,000.00

Seconded by: Director Farrell

**VOTE: Motion passed**

**Leak Repair**

**MOTION:** By Chair Collinge to approve a proposal from JR Johnson to perform emergency leak repairs (active leak) related the back slider and windows (unit 106) Amount \$4,246.00

Seconded by: Director Miller

**VOTE: Motion passed**

**ARC Application**

**MOTION:** By Director Walker to approve an ARC application as presented by (unit 49), to install a ductless mini split system. *The BOD would note that if at any point this system or any of its components would need to be removed/reinstalled for repairs (or otherwise) of the shared elements of the building, any and all costs associated with that process would be the responsibility of the individual homeowner to cover.*

Seconded by: Chair Collinge

**VOTE: Motion passed**

**MOTION:** By Chair Collinge to adjourn

Meeting adjourned at 8:10pm

Respectfully Submitted,

Director Walker

04/15/18