

## Envelope Repair – How to Pay for The Special Assessment

Dear Tanglewood Hills Owners,

The Special Assessment for the Envelope Repair is set to start on April 1<sup>st</sup>, 2022. It will be managed in a separate account similar to regular monthly dues including the same payment options.

### **Lump Sum / Serial Assessment:**

All Owners have the option to pay their special assessment portion in one payment (lump sum) or make monthly payments. The special assessment rates are based on the percentage of ownership defined by the unit style/square footage of the unit (check the Special Assessment sheet).

### **Payment options:**

Special Assessment payments will need to be paid separately from regular dues.

- Pay online via the owner portal ([click here](#)) using your existing account or
- Mail checks to:  
Tanglewood Hills in c/o The Management Trust-Oregon  
PO Box 97955  
Las Vegas, NV 89193-7955

### **Fees:**

There is a \$7.00 monthly fee for all the accounts making serial payments.

### **Envelope Repair Short Scope Description:**

The project is to remove and replace the siding with Fiber cement (James Hardie panel), windows, front entry and back decks, stairs, and gutters.

Visit our community website for additional information and details of the repairs.

[Tanglewood Website - Click Here](#)

Please reach out to [Management@tanglewoodhoa.org](mailto:Management@tanglewoodhoa.org) if you have any additional questions.